

NO. 05-34-A, 4TH FLOOR SERIA PLAZA JALAN SULTAN OMAR ALI SERIA KB1133 NEGARA BRUNEI DARUSSALAM

Drug and Alcohol Policy

Brutech Corp Sdn Bhd has a strong commitment to the health, safety and welfare of its employees, their families and its customers.

Abuse of Drugs & Alcohol shall devastate lives, business and community at large. Our commitment to maintain safe and secure workplace requires a policy and supportive programs relating to the detection and prevention of substances abuse by employees.

<u>Goal</u>

It is the goal of Brutech Corp Sdn Bhd to provide a safe workplace, by eliminating the hazards to health and job safety created by alcohol and drug abuse. Thus, alcohol or drug s abuse are prohibited while working or driving.

POLICY STATEMENT

Brutech Corp Sdn Bhd shall not tolerate or condone substance abuses. Brutech Corp Sdn Bhd is committed to maintain a workplace, free from alcohol and drug abuse and its effects.

Disciplinary action up to and including termination shall be initiated against the following personal:

- The Employees who engage in the sale, use, possession or transfer of illegal drugs or controlled substances.
- The Employees who offer to buy or sell such substances.
- The Employees who consume alcohol during working hours or while driving; or the abuse of prescribed drugs.

Hj Aminol Hj Maideen Director

